



22-23 HYDE Out After-School Teen Program Membership Packet

Cordova Recreation & Park District 2197 Chase Drive Rancho Cordova, CA 95670 916-369-9844

Welcome

Thank you for enrolling your teen into Cordova Recreation & Park District's (CRPD) HYDE Out (Healthy Youth Development Experience) After-School Teen Program! The CRPD strives to serve and meet the needs of its community by providing an affordable option for supervised care for teens. The HYDE Out program (program) provides a place for youth to learn, build social skills and make new friends.

Our team will begin implementing a new schedule for the after-school program that will provide more flexibility for teens with varying interests. Each day will consist of a planned activity, access to laptops (with internet for schoolwork) and social time. Organized tournaments and clubs will be scheduled throughout the month.

To ensure the best possible experience for your teen, we ask that you carefully review this packet as it contains important information to help you prepare for the program. With the unknowns of COVID-19 we will continue to monitor the guidance from Sacramento County and communicate any changes to the program. After reviewing the registration packet, additional questions, comments or concerns can be addressed by contacting Recreation Coordinator, Elizabeth Hall at ehall@crpd.com.

We hope your family enjoys their time in our HYDE Out After-School Teen Program. Our team has put together a compressive schedule to make the most of our time together. We are looking forward to the fun and joy as we get to experience this year together!

Warm Regards,

Brandi Dionne Recreation Supervisor II

Elizabeth Hall Recreation Coordinator

What is the HYDE Out After-School Teen Program?

The HYDE Out After-School Teen Program is a safe, alternative afternoon space for teens within the CRPD's boundaries to develop social skills, discover new talents, encourage civic engagement, make new friends and create positive lasting memories. Teens will have access to laptops, organized activities and designated times to play in the game room.

Registration

The HYDE Out After School Program is offered to middle school and high school students. The program is open to both residents and non-resident teens at a low cost. Registration is available by completing the registration information found at the back of this packet and submitting it to the Hagan Community Center or emailing the forms to Elizabeth at ehall@crpd.com. Information collected includes, but not limited to: emergency contacts, medical information and other relevant behavioral and health information. If you're unable to complete the forms prior to the start of program, please allow yourself extra time to complete the Child Information Form and Technology Agreement on your first day during drop off. Please be aware if you wait until the first day to complete the form there may be a significant delay in checking your child in to program.

Photos may be taken of the program for publication in our recreation guide, social media, website and other promotional use. Please note on the Child Information Form if you object to your teen's photo being used.

Health Polices and Recommendations

Teens with allergies, medical conditions, disabilities or other pertinent health related information should include this information on their Child Information Form and emailing Elizabeth at ehall@crpd.com is recommended.

Please help us by only sending a healthy teen to program. If your teen is sick the night before with flu like symptoms (fever, vomiting, diarrhea, chills, etc.) please keep theme at home a full 24 hours after symptoms subside to give them enough time to recuperate before returning to program. If your child does not feel well when they get up in the morning, please DO NOT send them to program hoping they will feel better as the day wears on, they usually will not.

If your teen is exposed to lice or any communicable disease such as pink eye, measles, chicken pox, etc., please notify the site immediately so that incubation dates are verified, and the health of all teens concerned may be protected. Names of sick teens will not be provided to parents. Only the type of illness, possible symptoms and exposure dates will be given to parents. This is a courtesy to every parent to alert them of any illness their child may have been exposed to. It also helps to reduce the risk of spread of communicable diseases to ensure every child's health and safety. Some conditions that are contacted through person-to-person contact may require a doctor's release prior to the child returning to program. We want to keep you as well informed as possible and ensure every teen's health and safety while participating in our program.

Medications

Teens who take medication during program hours should bring it in a container inside their backpack. The container should be labeled with the child's name and the medication MUST BE LABELED with the teen's name and content. Teens can be reminded to take medication, but they are responsible for doing so. Teens with life threatening conditions such as asthma, food allergies or bee sting allergies should keep their medication with

them at all times. The medication portion of the Child Information Form must be completed for teens taking or carrying medication at program. Staff cannot administer or hold onto medication unless arrangements have been made ahead of time with the Recreation Coordinator.

We will make every reasonable effort to comply with the Americans with Disabilities Act. If your child requires accommodations, please call us in advance at 916-369-9844.

COVID-19 Information

The HYDE Out will follow K-12 recommended guidelines provided by the state of California which may require exposed individuals to wear a face covering for 10 days after initial exposure and to notify the HYDE Out staff of any positive cases that would have exposed other participants and staff. Throughout the program, if teens experience symptoms of illness at any point, the CRPD reserves the right to contact the teen's grownup and require immediate pick up from the program. Teens will be taken to the resting area while they wait for pick up.

Teens with an elevated fever or are exhibiting any of the following symptoms will not be permitted to attend program. Symptoms include: cough, shortness of breath, diarrhea, fatigue, headache, muscle aches, nausea, a new loss of taste or smell, sore throat and/or vomiting. Please do not send your teen to the HYDE Out program if they have been exposed to COVID-19 and please notify Elizabeth at ehall@crpd.com if your teen had any known exposure and then attended the HYDE Out program.

We will notify you if any changes are made regarding COVID-19.

General Program Information

The HYDE Out is a safe place for teens to socialize after school. The schedule is flexible to allow teens the ability to relax, engage or complete homework during the allotted time.

Schedule

Days: The HYDE Out will open on Monday, August 15 and will operate each day FCUSD has school. The final day of the HYDE Out will be on May 19th.

Times: Monday, Tuesday, Wednesday, Friday from 3 p.m. - 6 p.m. and Thursday from 1:30 - 6 p.m.

Daily Schedule

Monday – Wednesday

3 - 4 p.m. Chill/Homework time (tv, games, laptop access, etc.)

4 - 5:30 p.m. Stations

5:30 - 6 p.m. R & R (Rec and Relaxation)

Thursday

1:30 - 3 p.m. Chill/Homework time (tv, games, laptop access, etc.)

3 - 5 p.m. Stations/Clubs

5 - 6 p.m. R & R (Rec and Relaxation)

Friday

3 - 4 p.m. Chill/Homework time (tv, games, laptop access, etc.)

4 - 5:30 p.m. Stations/Tournament Time 5:30 - 6 p.m. R & R (Rec and Relaxation)

Checking In/Out

When entering the HYDE Out and before participating in any activities, teens will be required to sign in at the desk using their HYDE Out membership ID. Anytime a teen leaves the HYDE Out they will be required to sign out and check out with a staff member. If the teen has membership forms on file, they are welcome to drop in during operating hours, which are after school (including minimum days and early release days) until 6 p.m.

Staff will pick up teens at Mitchell Middle School and transport to the HYDE Out. Multiple pick-up trips may be made at Mitchell. Please note, if you are requesting transportation for your teen from Mitchell, there may be time while your teen is unattended on the Mitchell campus.

Late Pick-Up Policy and Fees

The program has a strict designated pick-up window. Late pick-ups will result in a \$1 per minute late fee. **Example:** If you pick up your child at 6:20 p.m. it will result in a \$20 late pick-up fee. The fee will be added to your family account and teens will be unable to return to program until fees are paid in full.

Technology Use

It is with great pleasure we announce the addition of laptops to the HYDE Out program at the Hagan Community Center. The laptops were generously donated by the Community Enhancement Grant provided by the City of Rancho Cordova, Measure H funds in 2019.

Laptops will be available during designated times and spaces to allow participants to check out for homework and structured HYDE Out activities. All participants who wish to use the laptops must return the attached technology agreement signed by both the teen and their grownup. Upon returning the form, teens will be allowed to check out a laptop to access the internet, including google classroom and google drive (access to google docs, sheets, forms, slides, etc.) during the designated time and when scheduled by staff for HYDE Out activities. Laptops are only available for structured activities and are not available for personal internet browsing.

Communication: Bloomz

Families will be able to communicate via the Bloomz app. Bloomz is a great tool to be in direct contact with the program, you'll be able to message staff, receive daily updates, share photos and access the activity calendar. You will be able to sign up for Bloomz.com through an invite that will be emailed by the Recreation Coordinator.

Program Expectations

We have a few rules to keep teens, staff and our facilities safe. Please review with your teen prior to the start of program:

- Follow directions; listen to, respect and cooperate with HYDE Out staff, fellow participants and others
- Respect the park, animals, facilities, equipment and supplies
- You must wear shoes at all times at program
- Do not bring toys or valuables from home, we are not responsible for lost, damaged or stolen belongings including electronics
- No sharing of food with students or staff
- Agree, follow and sign the Code of Conduct for the HYDE Out

Student Behaviors

Teens and grownups are required to sign a Code of Conduct at the start of the program. HYDE Out staff are

onsite to engage and interact with participants, monitor activities and handle behavior issues. Inappropriate behavior will be addressed promptly. The situation will be discussed by the staff and the teen(s) involved. The grownups of the teen may be contacted. Behavior management at the HYDE Out will be administered with firmness, fairness and consistency.

The following format is used:

- Staff will use verbal warnings if a teen is not following general rules, staff will document the warning.
- Three Strikes If after a verbal warning is issued, or if the behavior is severe enough, staff will issue a "strike" to participants.
 - 1st Strike: Grownup will be contacted, and teen will be removed from the center, a behavior report will be documented and required to be signed by a parent prior to returning to the HYDF Out.
 - 2nd Strike: Grownup will be contacted, and teen will be suspended from the program for one day; a second behavior report will be documented and required to be signed by a parent prior to returning to the HYDE Out. A meeting will be scheduled with the Coordinator and Supervisor to complete a behavior contract for the participant.
 - 3rd Strike: Grownup will be contacted, and teen will be expelled from the program for the rest of the school year; a third and final behavior report will be documented. The Recreation Supervisor must approve re-enrollment for the following school year.

Consequences may include the loss of HYDE Out privileges including activities or special events. If the teen is a danger to themselves or others, or is interfering with the program, the grownup will be asked to pick them up from the facility immediately.

The following behaviors may result in the immediate removal and expulsion of the teen:

- Fighting (hitting/punching/kicking another participant, regardless of reason, or who hit first)
- Physical or verbal abuse or lying to a staff member
- Direct abusive/obscene/profane language/gesture or behavior to other teens and/or staff
- Vandalism to CRPD or to another teen's property

If a teen becomes aware of any potentially dangerous and/or illegal situations regarding weapons, drugs alcohol, fights, property damage, theft, etc. or has information regarding such, they are requested to report it to a staff member immediately.

Certain behaviors and activities will not be tolerated at the HYDE Out, in the event needed; staff will contact the proper authorities and all applicable state and federal laws will be enforced. Examples include but are not limited to: assault and battery, sexual assault, gambling, gang affiliation, harassment, hazing, use of or being under the influence of drugs or alcohol, use of tobacco (including vaporizers), attempting to cause serious injury to another person, profanity, theft, threats, vandalism and weapons.

Cell Phone Usage

Cell phones are permitted at the HYDE Out; however, the HYDE Out is not responsible for any lost, damaged or stolen items. There may be set "no-power hours" where teens will not be granted access to their phones, as well as times staff ask for phones to be put away for games and activities. If you try to reach your teen on their cell phones and they do not answer, you are encouraged to call the HYDE Out at **916-382-8566** to get in touch with them.

Interpersonal Relationships

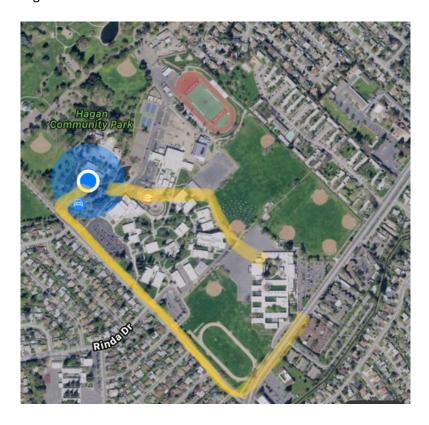
Appropriate personal relationships are encouraged. The HYDE Out policy is one of "hands-off." Holding hands, arm in arm, sitting on laps, hugging and kissing are not appropriate while at the HYDE Out. Sexual harassment will not be tolerated.

Dress

Teens at the HYDE Out are expected to follow the Folsom Cordova Unified School District's dress code while attending the program.

Arrival from Mills Middle School

Staff will meet the Mills Middle School students at the flagpole for the first week of the program to walk them to the HYDE Out. After the first week of school students will walk to the HYDE Out and check in with staff once they arrive. Mills Middle School students can walk through the Cordova High School campus when Cordova High School is not in session.



Teen Express

HYDE Out staff will transport students who are signed up for the Teen Express from Mitchell Middle School. All teens and grownups must submit the Teen Express contract prior to riding in the CRPD vehicle. We can only provide one driver who will shuttle students from school to the HYDE Out. Students are required to check in with the driver and wait at the designated spot until the driver returns and it's their turn for transportation. Teen Express privileges may be lost for those who do not follow the Teen Express rules or are disrespectful to staff, other participants or the vehicle.

Pick Up Location: Flagpole in front of the school

Departing Times: Mondays, Tuesday, Wednesday and Friday 3:10 p.m.

Thursdays 1:45 p.m., Minimum Days 12:55 p.m.

Emergency Procedures

In the event of an emergency all staff have your teen's safety as their top priority. In any event the grownups will be notified as soon as possible, and we will provide as many details as possible. The following will describe the actions taken for each potential emergency.

Lockdown Procedures

- 1. Staff will gather all teens and perform a headcount
- 2. Staff will escort teens to the safest area of the room, away from all windows and doors
- 3. A white circle will be placed in the window of the door to alertapproaching grownups that we are in a state of lockdown
- 4. Staff will do a final search of the room and collect the cell phone, classroom keys, first aid kit, emergency binder and sign-in sheet
- 5. Authorities will be contacted; teens will not be released to grownups until the proper authorities have deemed the situation safe

Fire/Evacuation

- 1. Staff will gather all teens and perform a headcount
- 2. Staff will escort the teens to the safest area of the site
- 3. Staff will do a final search of the room and collect the cell phone, classroom keys, first aid kit, emergency binder and sign-in sheet
- 4. Authorities will be contacted; teens will not be released to the grownups until the proper authorities have deemed the situation safe

Mandated Reporting of Suspected Child Abuse

By law the HYDE Out staff is required to report any suspicion of child abuse. This is done discreetly, within established guidelines, and with the help of Child Protective Services.

Staff

Recreation Supervisor

The Recreation Supervisor is responsible for creating and/or implementing the program, the policies and the procedures necessary to ensure safety of staff and teens in addition to providing quality community enrichment. The Supervisor deals with administration and registration of the program along with customer service and satisfaction. The Supervisor also organizes and conducts the hiring and training process for staff.

Recreation Coordinator

Under the direction of the Recreation Supervisor, the Recreation Coordinator is responsible for the daily operations of the program, safety and supervision of all staff and teens, proper opening/closing of facilities and maintaining a supply inventory, forms and records, as needed. They create themes, curriculum, policies, procedures and scheduling. The Recreation Coordinator will also address any customer service or staff related issues.

Recreation Leaders

The Recreation Leaders are responsible for facilitating, initiating and leading games, sports, arts and crafts or any other activities chosen by the teens. This position works directly with participants and is accountable for their safety and supervision throughout the day's activities and special events. Recreation Leaders are expected to create and maintain a safe, enjoyable and fun atmosphere for participants, as well as, be a leader and a role model for appropriate social and physical behaviors.

We are very proud of the quality of staff we have assembled for this program. Our staff is hired and trained specifically for these leadership positions. Candidates are screened through an interview process, a reference check and a Live Scan fingerprinting check for any criminal convictions. Our staff is certified in CPR and First Aid and undergo yearly training which include mandated reporting, activity training, leadership, problem-solving, managing behaviors and COVID-19 protocols. All have been selected for their enthusiasm, love of teens and the unique skills and strengths they bring to the program.

Contact Information

You are always welcome to contact us at the Hagan Community Center, 916-369-9844, or by email with any questions, concerns or comments:

HYDE Out Staff
916-382-8566
(direct line to program)

Elizabeth Hall, Recreation Coordinator

Pam Wickens, Administrative Assistant

Brandi Dionne, Recreation Supervisor

916-382-8566
(direct line to program)
(day-to-day needs or questions)

bwickens@crpd.com
(billing)
(overall questions or concerns)

Thank you for choosing the HYDE Out After-School Teen Program for your teen. We look forward to a wonderful year with your family.

Updated: 7/27/22



Cordova Recreation & Park District HYDE Out Child Information Form (2022-2023)



Teen Information: Birthdate: Name: Preferred Name ("nick name"): ______ Pro-noun: _____ Address: City: Zip: Phone Number: _____ Email Address: _____ Child lives with: ☐ Both Parents ☐ Mother ☐ Father ☐ Other: School attending: Grade level: ☐ My child may sign themselves out of the program no earlier than: p.m. ☐ Check here if you object to photos of your child being used for CRPD publications **Grownup Information:** Name: _____ Work/Cell Phone: _____ Relationship: _____ Name:______ Work/Cell Phone:______ Relationship:_____ **Emergency Contact Information:** Name: _____ Work/Cell Phone: _____ Relationship: _____ Name: Work/Cell Phone: ______ Relationship: _____ **Medical Information:** Allergies: Does your child have any medical concerns or activity restrictions we should be aware of? ☐ Yes ☐ No If yes, please explain: Would you like to request accommodations for your child? \Box Yes \Box No If yes, you will be contacted by a supervisor. Will your child require medications during childcare hours? ☐ Yes ☐ No If yes, please complete below: • The child named on this form will be required to take medication while at childcare. CRPD staff has my permission to counsel childcare staff regarding the possible effects of the medication on my child. I will not hold Cordova Recreation & Park District or its employees responsible if my child refuses to take the medication. Medication is kept in child's lunch box, unless arrangements are made with the site supervisor. Medication 1 Medication Name:____ Dosage: Time Taken: ______ If as needed, how often can it be taken: _____ Side effects to medication: Medication 2 Medication Name: ______ Dosage: _____

Time Taken: ______ If as needed, how often can it be taken: _____

Side effects to medication:

Code of Conduct

Code of Conduct for teens, grownups and staff
As a member of the HYDE Out I will:
Act with respect and be considerate to others
Be respectful with my language and gestures
Follow the rules set forth by the HYDE Out

Teen Agreement:

I agree to uphold this Code of Conduct and understand that failure to comply with this Code of Conduct may result in my loss of privileges, suspension or permanent expulsion from the HYDE Out. I understand that there is a 3-strike policy. I also understand that depending on the severity of a strike, one violation can result in loss of privileges, suspension or expulsion and will be determined at the discretion of the CRPD staff based on the severity of the violation.

Teen Name	Teen Signature	Date
•	es and regulations of the HYDE Out as set fo of my teen at the HYDE Out.	orth in the Teen & Family Handbook. I
Grownup Name	 Grownup Signature	 Date



Participant Technology Use Agreement



One-time signature on this form will suffice for the duration of the participant's time at the HYDE Out, unless new form language is required in the future

Participant Name (Print)	

The **CORDOVA RECREATION & PARK DISTRICT** ("CRPD") agrees to allow the participant identified above ("Participant") to use the CRPD's technology resources to access the Internet under the following terms and conditions:

- 1. **Conditional Privilege.** The Participant's use of the CRPD's resources, including access to the Internet ("CRPD Technology Resources") is a privilege conditioned on the Participant's agreeing to the CRPD policies and terms of this agreement and on the Participant's abiding by the same. Specifically, no Participant may use the CRPD's access to the Internet (CRPD Internet Access) unless the Participant and his/her parent or guardian have read and signed this agreement. Parents may elect to refuse permission for the Participant to use Internet access at the HYDE Out (see end of this form).
- 2. **Acceptable Use.** The Participant agrees that they will use the CRPD's Internet access for educational purposes only. In using the Internet through the CRPD Internet Access, the Participant agrees to obey all federal and state laws and regulations and CRPD policies. The Participant also agrees to abide by any Internet use rules instituted at the HYDE Out, whether those rules are written or verbal. CRPD policies may be updated from time to time, and updates will be available for review at the HYDE Out.
- 3. **Penalties for Improper Use.** If the Participant violates this agreement and misuses the CRPD's Internet Access, the Participant may be subject to disciplinary action, including suspension or expulsion from the HYDE Out, revocation of the Participant's access to the Internet, as well as legal or criminal action where appropriate.
- 4. "Misuse of the CRPD's access to the Internet" includes, but is not limited to, the following:
 - (a) Use of the CRPD's access to the Internet for other than approved educational purposes;
 - (b) Gaining intentional access or maintaining access to materials which are obscene, pornographic or whose dominant appeal is sexual arousal;
 - (c) Using the Internet for any illegal activity, including computer hacking and copyright or intellectual property law violations;
 - (d) Accessing social media unless authorized by the instructor for a class activity directly supervised by a staff member;
 - (e) Cyber-bullying/bullying using abusive or profane language in private messages on the system; or using the system to harass, insult or verbally attack others;
 - (f) Using encryption software without CRPD authorization;
 - (g) Wasteful use of limited resources provided by the school including paper;
 - (h) Causing congestion or disruption of the network through lengthy downloads of unapproved large files or other activities, including the intentional introduction of viruses to the system;
 - (i) Obtaining or sending information which could be used to make destructive devices such as guns, weapons, bombs, explosives or fireworks;
 - (j) Gaining unauthorized access to resources, files or data of any type
 - (k) Using the network for personal, financial or commercial gain;
 - (I) Theft or vandalism of data, equipment or intellectual property;
 - (m) Invading the privacy of individuals;
 - (n) Creating a web page or associating a web page with the CRPD without properauthorization;
 - (o) Providing CRPD Internet Access to unauthorized individuals;
 - (p) Failing to adhere to CRPD Internet use rules;
 - (q) Taking part in any activity related to Internet use which creates a clear and present danger or the substantial disruption of the orderly operation of the CRPD;

- (r) Circumventing or disabling security measures.
- 5. **No Expectation of Privacy.** The CRPD reserves the right to monitor the Participant use of technology within the jurisdiction of the CRPD without advance notice or consent. Participants shall be informed that their use of the CRPD technology, including but not limited to, computer files, email, text messages, instant messaging and other electronic communication, is not private and may be accessed for the purpose of ensuring proper use. Participants have no reasonable expectation of privacy in use of the CRPD technology. Participants' personally owned devices shall not be searched except in cases where there is a reasonable suspicion, based on specific objective facts, that the search will uncover evidence in a violation of the law or CRPD policies.

The Participant and parent signing below agree that if the Participant uses CRPD Technology Resources, the Participant waives any right to privacy the Participant may have for such use. The Participant and parent agree that the CRPD may monitor the Participant's use of CRPD Technology Resources and Internet Access and may also examine all system activities the Participant participates in. The CRPD may share such transmissions with the Participant's parents.

- 6. **No Guarantees.** The CRPD will make good faith efforts to protect children from improper or harmful matter that may be on the Internet. At the same time, in signing this agreement, the parent and Participant recognize that the CRPD can make no guarantees about preventing improper access to such materials on the part of the Participant.
- 7. **CRPD Held Harmless and Promise Not to Sue.** In order to protect itself from future lawsuits where a Participant or parent alleges that the Participant suffered some kind of injury because the Participant used the CRPD's Internet Access or other technology resources, the CRPD requires that the Participant and parent promise to forego such claims against either the CRPD or its employees in return for being allowed to use the resources. Therefore, the Participant and parent agree to hold the CRPD and its employees harmless from any claim or liability arising out of or resulting from the Participant's use of the CRPD's Internet Access, even though the nature, extent and seriousness of such claims are currently unknown. In other words, the Participant and parent agree that they will not sue the CRPD or any CRPD employee over any claim that comes about as a result of the Participant's using the CRPD's Internet access. By signing this agreement the parent and Participant waive any such claims that may occur in the future, whether they are now aware of how the Participant could be injured by using the Internet, or the extent of such alleged injury. In doing so the Participant and parent waive any protection they have under Civil Code section 1542 with regard to claims arising from the Participant's use of CRPD Internet Access. That law reads as follows:

A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN THEIR FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY THEM MUST HAVE MATERIALLY AFFECTED HIS SETTLEMENT WITH THE DEBTOR.

 Signatures. We, the persons who have signed below, have read this agreement. 	eement and agree to be bound by the terms
Participant Signature	Date
Parent/Legal Guardian Signature (For Participants under 18 years old)	Date
IF PARENT ELECTS TO REFUSE INTERNET ACCESS PRIVILEGES FOR PARTICIPA	ANT:
I do NOT want my child to be allowed access to the Internet at the HYDE Ou technology use policies, but does not have my permission to use Internet ac PARENT INITIALS HERE MEAN NO INTERNET ACCESS ALLOWED AT THE HYD	cess.



The HYDE Out Teen Express Student/Guardian Contract



Date

The Teen Express is available for students who attend Mitchell Middle School and are registered for the HYDE Out After School program. Teens needing transportation must read the following rules and both teens and grownups must sign prior to the first ride.

W. E. Mitchell Middle School

Pick Up Location: Flagpole in front of the school

Pick Up Times: Monday, Tuesday, Wednesday and Friday beginning at 3-3:10 p.m.

Thursday beginning at 1:35-1:45 p.m., Minimum Days beginning at 12:45-12:55 p.m.

- Teens must meet at the designated area and check in with HYDE Out staff within 10 minutes of the final school bell. Teens are required to wait in the designated area until their turn to ride to the HYDE Out. Teens who leave may lose their opportunity to ride on the Teen Express.
- Teen Express service DOES pick up early on minimum/super minimum days.
- Spots on the Express are reserved for teens who are signed up for The HYDE Out Membership **ONLY**, guests of members are not permitted to ride in the Teen Express.
- The Teen Express is designed to allow teens to come and enjoy the after-school program. It is not a means for
 teens to be transported to the Hagan Community Center and then walk home after school. If a pattern develops
 of teens routinely checking out early from the HYDE Out, grownups will be contacted regarding termination of
 the Teen Express.
- It is important that each teen is on time to the vehicle after school, the driver is unable to wait for late students.
- Please contact the Hagan Community Center at 916-369-9844 if your teen will no longer ride the Teen Express due to after- school sports, clubs or other engagements.
- Food and drinks are not allowed in the vehicle at any time.

Grownup Signature (For Participants under 18 years old)

- Face coverings are required.
- All Express participants are expected to follow all HYDE Out after-school program policies while riding in the
 vehicle. Teens that have behavior issues in the vehicle or at the after-school program will be removed from
 the service.

Teen's Name:		Age:	Gr	ade:		
Days Needing the Teen Express Servio	ce: 🗆 M 🔝 T	□w	□Th	□F		
Grownup Information						
Name:	Phone:				_ Relationship:	_
Emergency Information						
Name:	Phone:				Relationship:	_
Name:	Phone:				Relationship:	_
					E Out Teen Express and After School Progr Express and possibly the after-school progra	
Teen Signature					Date	