



# **20-21 HYDE Out After-School Teen Program Membership Packet**

Cordova Recreation & Park District  
2197 Chase Drive  
Rancho Cordova, CA 95670  
916-369-9844

## Welcome

Thank you for enrolling your child into Cordova Recreation & Park District's (District) HYDE Out (Healthy Youth Development Experience) After-School Teen Program! The District strives to serve and meet the needs of its community by providing an affordable option for supervised care for children. We recognize this year our program looks a bit differently than years past; however, the District remains dedicated to providing care that focuses on the health and safety of youth and staff. The HYDE Out program (program) provides a place for youth to learn through play, build social skills and make new friends.

This year will involve experiences, procedures and protocols that are new to both families and staff. To ensure the best possible experience for your child, we ask that you carefully review this packet as it contains important information to help you prepare for this program. We also ask for your understanding that our program is continually evolving, and practices and procedures may change as updated guidance and better practices are identified. The guidelines and protocols outlined in this handbook provide the minimum standards that must be achieved to operate after-school programs in accordance with the physical distancing and sanitation protocol as defined in the existing Order of the Sacramento County Health Officer. These guidelines align with the CDC Interim Guidance for Childcare Programs. These guidelines are subject to change based on changes in local, state and federal direction related to COVID-19. After reviewing the registration packet, additional questions, comments or concerns can be addressed by contacting Recreation Coordinator, Shelly Romer at [sromer@crpd.com](mailto:sromer@crpd.com).

We hope your family enjoys their time in our HYDE Out After-School Teen Program. Our team has put together a compressive schedule to make the most of our time together. We are looking forward to the fun and joy as we get to experience this year together!

Warm Regards,

Brandi Dionne  
Recreation Supervisor II

Shelly Romer  
Recreation Coordinator

## What is the HYDE Out After-School Teen Program?

The HYDE Out After-School Teen Program is a comfortable and safe alternative afternoon space for teens within the District's boundaries to develop social skills, discover new talents, encouraging civic engagement, make new friends and create positive lasting memories. Teens will have access to laptops, scheduled staff led activities and designated times to play in the game room.

### Registration

The HYDE Out is offered to middle school and high school students. The program is open to both residents and non-resident teens at a low cost. Registration is available online, in person or by calling 916-369-9844. Please familiarize yourself with this packet and return the following Child Information Form and Technology Agreement prior to the start of program, it can be emailed or handed in on your first day. Information collected includes, but not limited to: emergency contacts, medical information and other relevant behavioral and health information. You can complete the forms and submit it via email to [sromer@crpd.com](mailto:sromer@crpd.com). If you're unable to complete the forms prior to the start of program, please allow yourself extra time to complete the Child Information Form and Technology Agreement on your first day during drop off. Please be aware if you wait until the first day to complete the form there may be a significant delay in checking your child in to program.

Photos may be taken of the program for publication in our activity guide, Facebook page, website and other promotional use. Please note on the Child Information Form if you object to your child's photo being used.

### Health Polices and Recommendations

The current Sacramento Health Order recommends excluding children who have underlying medical conditions that could put them at higher risk for severe illness from COVID-19. Children in this category should consult with their doctor before enrolling in this program. Children with allergies, medical conditions, disabilities or other pertinent health related information should include this information on their Child Information Form and emailing the Coordinator is recommended ([sromer@crpd.com](mailto:sromer@crpd.com)).

#### Health Screenings

Daily health screenings must be conducted at home every morning prior to dropping your child off at program. Children with a temperature of 100.4 degrees or higher or are exhibiting any of the following symptoms will not be permitted to attend program. Symptoms include: cough, shortness of breath, diarrhea, fatigue, headache, muscle aches, nausea, a new loss of taste or smell, sore throat and/or vomiting.

Upon arrival, children will have their temperature taken with a touch less thermometer and families will be asked a series of questions; verbal parent reports will be recorded by staff before the child is permitted into the facility.

Throughout the program, if a child experience symptoms of illness at any point, the District reserves the right to contact parents/guardians and require immediate pick up from the program. Children will be taken to the resting area while they wait for pick up.

## COVID-19 Modification

### Facilities and Equipment

In addition to daily deep cleanings, frequent disinfection of highly touched surfaces will occur throughout the day, including but not limited to equipment, tables, chairs and restrooms. EPA approved disinfectants and cleaning products will be used by staff. The program will have their own designated spaces that are physically distanced from any other program or non-childcare activity. Dedicated spaces include:

- Indoor home base
- Restroom
- Outdoor activity time
- Resting area

### Child and Staff Hygiene

Children and staff will be expected to follow the below protocols regarding hygiene and prevention while at program:

- Children should be prepared to wear a face covering during certain times during the day, mostly during indoor times or when physical distancing may not be possible
- All children and staff should engage in proper hand hygiene at every transition. Signs will be posted describing hand washing steps near sinks. Hand sanitizer will be used if soap and water is not readily available. Hand washing will take place at each transition
- Children will be required to keep their hands to themselves and physical distancing will be encouraged. Children may come into close contact with others in their group
- All children and staff should cover coughs and sneezes and wash hands right after doing so
- **Children must bring their own snacks; no one will be allowed to share food**

### Isolation- Sick Child and Staff Protocol

Sick children and staff are required to stay home and will not be allowed to participate in program. "Sick" is someone exhibiting, but not limited to, the following symptoms: cough, shortness of breath, diarrhea, fatigue, headache, muscle aches, nausea, a new loss of taste or smell, sore throat and/or vomiting. Should your child develop any of the symptoms above, please notify Brandi at [bdionne@crpd.com](mailto:bdionne@crpd.com) immediately.

Staff will be vigilant in monitoring symptoms of children and themselves and will notify a supervisor if they or a child is showing symptoms of being sick (symptoms listed above). Children and staff who arrive sick or become sick while at program will be sent home immediately. Parents/guardians must be prepared to pick up as soon as possible should they receive notification that their child is showing signs of illness.

Staff and children who become sick while at program will be isolated from all others. One staff member will maintain physical distance of at least 6 feet and will supervise any sick children in the resting area until a parent/guardian arrives to pick them up. Children will be made as comfortable as possible. If a cluster has a COVID-19 confirmed participant, District protocol will be followed. Sick staff and children may not return until they have consulted with their doctor about resuming public activities. A record that a doctor was consulted will be required to be readmitted into any programs.

## **Non-COVID-19 Health Related Concerns**

All health-related concerns should be noted clearly on your Child Information Form. We also recommend when possible speaking directly to the Supervisor.

Please help us by only sending a healthy child to program. If your child is sick the night before with flu like symptoms (fever, vomiting, diarrhea, chills, etc.) please keep them at home a full 24 hours after symptoms subside to give them enough time to recuperate before returning to program. If your child does not feel well when they get up in the morning, please DO NOT send them to program hoping they will feel better as the day wears on, they usually will not. If you do not want your child to go outside during program, please keep them at home. We do not have the staffing to keep someone in the room with sick children. Your help in this matter is appreciated.

If your child is exposed to lice or any communicable disease such as pink eye, measles, chicken pox, etc., please notify the site immediately so that incubation dates are verified, and the health of all children concerned may be protected. Names of sick children will not be provided to parents. Only the type of illness, possible symptoms and exposure dates will be given to parents. This is a courtesy to every parent to make them aware of any illness their child may have been exposed to. It also helps to reduce the risk of spread of communicable diseases to ensure every child's health and safety. Some conditions that are contacted through person-to-person contact may require a doctor's release prior to the child returning to program. Please see Coordinator for more information. We want to keep you as well informed as possible and ensure every child's health and safety while participating in our program.

### **Medications**

Children who take medication during program hours should bring it in a container inside their backpack. The container should be labeled with the child's name and the medication **MUST BE LABELED** with the child's name and content. Children can be reminded to take medication, but they are responsible for doing so. Children with life threatening conditions such as asthma, food allergies or bee sting allergies should keep their medication with them at all times. The medication portion of the Child Information Form must be completed for children taking or carrying medication at program. Staff cannot administer or hold onto medication unless arrangements have been made ahead of time with either the Recreation Coordinator.

We will make every reasonable effort to comply with the Americans with Disabilities Act. If your child requires accommodations, please call us in advance at 916-369-9844.

## **General Program Information**

The District will offer childcare in an after-school program in accordance with the physical distancing and sanitation protocol as defined in the existing Order of the Sacramento County Health Officer. Children attending the program will spend the majority of time outdoors, however, an indoor environment is available for children during inclement weather and poor air quality days. Children will participate in a variety of games, activities, sports and art!

### **Schedule**

Days: Monday, Wednesday, and Fridays

Times: 3 p.m. – 6 p.m.

## Daily Schedule

3 – 3:20 p.m.	Check In Time
3:20 – 4 p.m.	Organized Activities
4 – 5 p.m.	Sports
5 – 5:30 p.m.	Homework Help (or quiet activities)
5:30 – 6 p.m.	R & R (Rec and Relaxation)
5:40 – 6:00 p.m.	Check Out Time

## Late Pick-Up Policy and Fees

Late pick-ups are not permitted. As detailed in this handbook, the program will have a strict designated pick-up window. Anytime a child is picked up after their regularly scheduled pick up window a late pick up fee will be charged. Late pick ups will result in a \$1.00 per minute fee. **Example: If your pick up window is between 5:45 and 6:00 p.m. but your child is picked up at 6:20 p.m. it will result in a \$20 late pick-up fee.** The fee will be added to your family account and children will be unable to return to program until fees are paid in full.

## Check - In and Check - Out Windows

Procedures are very specific and must be followed stringently. Any exception must be approved by the Coordinator and will require calls for children to be brought to the drop off/pick up area.

Non-childcare staff, including parents/guardians, are not permitted in the facility and/or surrounding areas used for program. Special drop-off and pick-up procedures have been put into place to reduce possible exposure and prevent close congregation. Children must be accompanied by a parent/guardian at drop off to verify health screenings. It is requested that the same parent/guardian drop off and pick up as often as possible to limit interactions with multiple persons in the cluster. Face-coverings should be worn during drop off and pick up.

## Check - In

**Time: 3:00 – 3:20 p.m**

**Location: Hagan Community Center's roundabout parking lot** (*Please refer to the map of the center at the end of this packet.*) Please stay inside your car and a staff member will greet and check in with each family outside as they arrive. The staff member will ask pre-screening questions and perform a visual inspection of the child for sign illness. Then a staff member will use an infrared non- contact forehead thermometer to screen children for a fever of 100.4F (38.00C) or above. Once your child has passed all screening steps, they are then able to enter the after-school program location.

**If you are unable to transport your child to the HYDE Out program, you will need to make alternative arrangements with the coordinator. Email Shelly at [sromer@crpd.com](mailto:sromer@crpd.com) to discuss an alternate check-in plan.**

## Check - Out

**Time: 5:40- 6:00 p.m**

**Location: Hagan Community Center's roundabout parking lot** Staff will record the time and who picked up your child at the end of the day. Adults must be on the authorized pickup list and have a photo ID available for staff to verify identity. Early pick-ups will only be allowed at the discretion of the site Coordinator and only for essential activities, not for family convenience. Families who arrive outside of the pick-up window must call the office phone number and wait in their vehicles until their child can be released safely. Check- out location is located at the Hagan Community Center's roundabout parking lot. (*Please refer to the map of the center at the end of this packet.*) Please stay in your car and your child will be brought out to you.

## **Technology Use**

It is with great pleasure we announce the addition of laptops to the HYDE Out program at the Hagan Community Center. The laptops were generously donated by the Community Enhancement Grant provided by the City of Rancho Cordova, Measure H funds.

Laptops will be available during designated times and spaces to allow participants to check out for homework and structured HYDE Out activities. All participants who wish to use the laptops must return the attached technology agreement signed by both the participant and a parent or guardian. Upon returning the form students will be allowed to check out a laptop to access the internet, including google classroom and google drive (access to google docs, sheets, forms, slides, etc.) during the designated homework hour and when scheduled by staff for HYDE Out activities. Laptops are only available for structured activities and are not available for personal internet browsing.

## **Communication: Bloomz**

Families will be able to communicate via the Bloomz app. Bloomz is a great tool to be in direct contact with the program, you'll be able to message staff, receive daily updates, share photos and access the activity calendar. You will be able to sign up for Bloomz.net through an invite that will be emailed by the Recreation Coordinator.

## **Program Expectations**

We have a few rules to keep children, staff and our facilities safe. Please review with your child prior to the start of program:

- Follow directions; listen to, respect and cooperate with HYDE Out staff, fellow participants and others
- Respect the park, animals, facilities, equipment and supplies
- You must wear shoes at all times at program
- Do not bring toys or valuables from home, we are not responsible for lost, damaged or stolen belongings including electronics
- No sharing of food with students or staff
- Agree, follow and sign the Code of Conduct for the HYDE Out

## **Student Behaviors**

Participants and parents are required to sign a Code of Conduct at the start of the program. HYDE Out staff are onsite to engage and interact with participants, monitor activities and handle behavior issues. Inappropriate behavior will be addressed promptly. The situation will be discussed by the staff and the participant(s) involved. The parent(s) of the participant may be contacted. Behavior management at the HYDE Out will be administered with firmness, fairness and consistency.

The following format is used:

- Staff will use verbal warnings if a participant is not following general rules, staff will document the warning.
- Three Strikes -If after a verbal warning is issued, or if the behavior is severe enough, staff will issue a "strike" to participants.
  - 1<sup>st</sup> Strike: Parent/Guardian will be contacted, and participant will be removed from the center, a behavior report will be documented and required to be signed by a parent prior to returning to the HYDE Out.
  - 2<sup>nd</sup> Strike: Parent/Guardian will be contacted, and participant will be suspended from the program for one day; a second behavior report will be documented and required to be signed by a parent prior to returning to the HYDE Out. A meeting will be scheduled with the Program

- Coordinator and Recreation Supervisor to complete a behavior contract for the participant.
- 3<sup>rd</sup> Strike: Parent/Guardian will be contacted, and participant will be expelled from the program for the rest of the school year; a third and final behavior report will be documented. The Recreation Supervisor must approve re-enrollment for the following school year.

Consequences may include the loss of HYDE Out privileges including activities or special events. If the participant is a danger to themselves or others, or is interfering with the program, the parent/guardian will be asked to pick him/her up from the facility immediately.

The following behaviors may result in the immediate removal and expulsion of the participant:

- Fighting (hitting/punching/kicking another participant, regardless of reason, or who hit first)
- Physical or verbal abuse or lying to a staff member
- Direct abusive/obscene/profane language/gesture or behavior to other participants and/or staff
- Vandalism to CRPD or to another participant's property

If a participant becomes aware of any potentially dangerous and/or illegal situations regarding weapons, drugs alcohol, fights, property damage, theft, etc. or has information regarding such, he/she is requested to report it to a staff member immediately.

Certain behaviors and activities will not be tolerated at the HYDE Out, in the event needed; staff will contact the proper authorities and all applicable state and federal laws will be enforced. Examples include but are not limited to: *assault and battery, sexual assault, gambling, gang affiliation, harassment, hazing, use of or being under the influence of drugs or alcohol, use of tobacco (including vaporizers), attempting to cause serious injury to another person, profanity, theft, threats, vandalism and weapons.*

### **Cell Phone Usage**

Cell phones are permitted at the HYDE Out; however, the HYDE Out is not responsible for any lost, damaged or stolen items. There will be set "no-power hours" where teens will not be granted access to their phones, as well as times staff ask for phones to be put away for games and activities. If you try to reach your teen on their cell phones and they do not answer, you are encouraged to call the HYDE Out at **916-382-8566** to get in touch with them.

### **Interpersonal Relationships**

Appropriate personal relationships are encouraged. The HYDE Out policy is one of "hands-off." Holding hands, arm in arm, sitting on laps, hugging and kissing are not appropriate while at the HYDE Out. Sexual harassment will not be tolerated.

### **Dress**

Participants at the HYDE Out have the responsibility to dress and appear in a manner that promotes a safe, neat, clean and wholesome environment. Participants are expected to dress appropriately. The final authority for what is appropriate, safe, clean, and non-disruptive shall rest with HYDE Out staff. When necessary, Folsom Cordova Unified School Districts dress code will be implemented to ensure adherence to the rules and regulations mentioned hereof.

### **Emergency Procedures**

In the event of an emergency all staff have your child's safety as their top priority. In any event the parents will be notified as soon as possible, and we will try to provide as many details as possible. The following will describe the actions taken for each potential emergency.



- Lockdown Procedures
  1. Staff will gather all children and perform a headcount
  2. Staff will escort children to the safest area of the room, away from all windows and doors
  3. A white circle will be placed in the window of the door to alert approaching parents that we are in a state of lockdown
  4. Staff will do a final search of the room and collect the cell phone, classroom keys, first aid kit, emergency binder and sign-in sheet
  5. Authorities will be contacted. Children will not be released to parents until the proper authorities have deemed the situation safe
  
- Fire/Evacuation
  1. Staff will gather all children and perform a headcount
  2. Staff will escort the children to the safest area of the site (backyard, grass area, front yard)
  3. Staff will do a final search of the room and collect the cell phone, classroom keys, first aid kit, emergency binder and sign-in sheet
  4. Authorities will be contacted; children will not be released to the parents until the proper authorities have deemed the situation safe

### **Mandated Reporting of Suspected Child Abuse**

By law the HYDE Out staff is required to report any suspicion of child abuse. This is done discreetly, within established guidelines, and with the help of Child Protective Services.

### **Staff**

#### **Recreation Supervisor**

The Recreation Supervisor is responsible for creating and/or implementing the program, the policies and the procedures necessary to ensure safety of staff and participants in addition to providing quality community enrichment. The Recreation Supervisor deals with administration and registration of the program along with customer service and satisfaction. The supervisor also organizes and conducts the hiring and training process for staff.

#### **Recreation Coordinator**

Under the direction of the Recreation Supervisor, the Recreation Coordinator is responsible for the daily operations of the program, safety and supervision of all staff and participants, proper opening/closing of facilities and maintaining a supply inventory, forms and records, as needed. This position will assist in creating or improving themes, curriculum, policies, procedures and scheduling. The Recreation Coordinator will also address any customer service or staff related issues.

#### **Recreation Leaders**

The Recreation Leaders are responsible for facilitating, initiating, and leading games, sports, arts and crafts or any other activities chosen by the teens. This position works directly with participants and is accountable for their safety and supervision throughout the day's activities and special events. Recreation Leaders are expected to create and maintain a safe, enjoyable, and fun atmosphere for participants, as well as, be a leader and a role model for appropriate social and physical behaviors.

We are very proud of the quality of staff we have assembled for this program. Our staff is hired and trained specifically for these leadership positions. Candidates are screened through an interview process, a reference check and a Live Scan fingerprinting check for any criminal convictions. Our staff is certified in CPR and First Aid and undergo yearly training which include mandated reporting, activity training, leadership, problem-solving, managing behaviors and COVID-19 protocols. All have been selected for their enthusiasm, love of children and the unique skills and strengths they bring to the program.

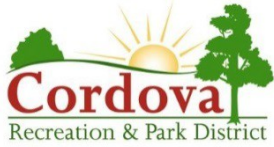
## Contact Information

You are always welcome to contact us at the Hagan Community Center, 916-369-9844, or by email with any questions, concerns, or comments:

HYDE Out Staff	916-382-8566	(direct line to program)
Shelly Romer, Recreation Coordinator	<a href="mailto:sromer@crpd.com">sromer@crpd.com</a>	(day-to-day needs or questions)
Pam Wickens, Administrative Assistant	<a href="mailto:pwickens@crpd.com">pwickens@crpd.com</a>	(billing)
Brandi Dionne, Recreation Supervisor	<a href="mailto:bdionne@crpd.com">bdionne@crpd.com</a>	(overall questions or concerns)

Thank you for choosing the HYDE Out After-School Teen Program for your afternoon childcare needs. We look forward to a wonderful year with your child.

***Updated: September 4, 12 p.m.***



**Cordova Recreation & Park District  
HYDE Out Child Information Form  
(2020-2021)**



**Participant Information:**

Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Preferred Name ("nick name"): \_\_\_\_\_ Preferred Pro-noun: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Child lives with:  Both Parents  Mother  Father  Other: \_\_\_\_\_

School attending: \_\_\_\_\_ Grade level: \_\_\_\_\_

My child may sign themselves out of the program no earlier than: \_\_\_\_\_ p.m.

Check here if you object to photos of your child being used for CRPD publications

**Parent/Guardian Information:**

Name: \_\_\_\_\_ Work/Cell Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Work/Cell Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

**Emergency Contact Information:**

Name: \_\_\_\_\_ Work/Cell Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Work/Cell Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

**Medical Information:**

Allergies: \_\_\_\_\_

Does your child have any medical concerns or activity restrictions we should be aware of?  Yes  No

If yes, please explain: \_\_\_\_\_

Would you like to request accommodations for your child?  Yes  No

If yes, you will be contacted by a supervisor.

Will your child require medications during childcare hours?  Yes  No

If yes, please complete below:

- The child named on this form will be required to take medication while at childcare. District staff has my permission to counsel childcare staff regarding the possible effects of the medication on my child. I will not hold Cordova Recreation & Park District or its employees responsible if my child refuses to take the medication.
- Medication is kept in child's lunch box, unless arrangements are made with the site supervisor.

**Medication 1**

Medication Name: \_\_\_\_\_ Dosage: \_\_\_\_\_

Time Taken: \_\_\_\_\_ If as needed, how often can it be taken: \_\_\_\_\_

Side effects to medication: \_\_\_\_\_

**Medication 2**

Medication Name: \_\_\_\_\_ Dosage: \_\_\_\_\_

Time Taken: \_\_\_\_\_ If as needed, how often can it be taken: \_\_\_\_\_

Side effects to medication: \_\_\_\_\_

***Code of Conduct***

Code of Conduct for participants, parents and staff

As a member of the HYDE Out I will:

Act with respect and be considerate to others

Be respectful with my language and gestures

Not engage in or be under the influence of drugs or alcohol

Follow the rules set forth by the HYDE Out

**Participant Agreement:**

I agree to uphold this Code of Conduct and understand that failure to comply with this Code of Conduct may result in my loss of privileges, suspension or permanent expulsion from the HYDE Out. I understand that there is a 3-strike policy. I also understand that depending on the severity of a strike, one violation can result in loss of privileges, suspension or expulsion and will be determined at the discretion of the District staff based on the severity of the violation.

\_\_\_\_\_  
Participant Name

\_\_\_\_\_  
Participant Signature

\_\_\_\_\_  
Date

**Parent Agreement:**

I agree to carry out the rules and regulations of the HYDE Out as set forth in the Teen & Parent Handbook. I consent to the enrollment of my teen at the HYDE Out.

\_\_\_\_\_  
Parent/Guardian Name

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date



## Participant Technology Use Agreement



*One-time signature on this form will suffice for the duration of the participant's time at the HYDE Out, unless new form language is required in the future*

Participant Name (Print) \_\_\_\_\_

The **CORDOVA RECREATION & PARK DISTRICT** ("District") agrees to allow the participant identified above ("Participant") to use the District's technology resources to access the Internet under the following terms and conditions:

1. **Conditional Privilege.** The Participant's use of the District's resources, including access to the Internet ("District Technology Resources") is a privilege conditioned on the Participant's agreeing to the District policies and terms of this agreement and on the Participant's abiding by the same. Specifically, no Participant may use the District's access to the Internet (District Internet Access) unless the Participant and his/her parent or guardian have read and signed this agreement. Parents may elect to refuse permission for the Participant to use Internet access at the HYDE Out (see end of this form).
2. **Acceptable Use.** The Participant agrees that he/she will use the District's Internet access for educational purposes only. In using the Internet through the District Internet Access, the Participant agrees to obey all federal and state laws and regulations and district policies. The Participant also agrees to abide by any Internet use rules instituted at the HYDE Out, whether those rules are written or verbal. District policies may be updated from time to time, and updates will be available for review at the HYDE Out.
3. **Penalties for Improper Use.** If the Participant violates this agreement and misuses the District's Internet Access, the Participant may be subject to disciplinary action, including suspension or expulsion from the HYDE Out, revocation of the Participant's access to the Internet, as well as legal or criminal action where appropriate.
4. **"Misuse of the District's access to the Internet"** includes, but is not limited to, the following:
  - (a) Use of the District's access to the Internet for other than approved educational purposes;
  - (b) Gaining intentional access or maintaining access to materials which are obscene, pornographic or whose dominant appeal is sexual arousal;
  - (c) Using the Internet for any illegal activity, including computer hacking and copyright or intellectual property law violations;
  - (d) Accessing social media unless authorized by the instructor for a class activity directly supervised by a staff member;
  - (e) Cyber-bullying/bullying using abusive or profane language in private messages on the system; or using the system to harass, insult or verbally attack others;
  - (f) Using encryption software without District authorization;
  - (g) Wasteful use of limited resources provided by the school including paper;
  - (h) Causing congestion or disruption of the network through lengthy downloads of unapproved large files or other activities, including the intentional introduction of viruses to the system;
  - (i) Obtaining or sending information which could be used to make destructive devices such as guns, weapons, bombs, explosives or fireworks;
  - (j) Gaining unauthorized access to resources, files or data of any type
  - (k) Using the network for personal, financial or commercial gain;
  - (l) Theft or vandalism of data, equipment or intellectual property;
  - (m) Invading the privacy of individuals;
  - (n) Creating a web page or associating a web page with the District without proper authorization;
  - (o) Providing District Internet Access to unauthorized individuals;
  - (p) Failing to District Internet use rules;
  - (q) Taking part in any activity related to Internet use which creates a clear and present danger or the substantial

disruption of the orderly operation of the District;  
(r) Circumventing or disabling security measures.

5. **No Expectation of Privacy.** The District reserves the right to monitor the Participant use of technology within the jurisdiction of the District without advance notice or consent. Participants shall be informed that their use of the District technology, including but not limited to, computer files, email, text messages, instant messaging and other electronic communication, is not private and may be accessed for the purpose of ensuring proper use. Participants have no reasonable expectation of privacy in use of the District technology. Participants' personally owned devices shall not be searched except in cases where there is a reasonable suspicion, based on specific objective facts, that the search will uncover evidence in a violation of the law or District policies.

The Participant and parent signing below agree that if the Participant uses District Technology Resources, the Participant waives any right to privacy the Participant may have for such use. The Participant and parent agree that the district may monitor the Participant's use of District Technology Resources and Internet Access and may also examine all system activities the Participant participates in. The District may share such transmissions with the Participant's parents.

6. **No Guarantees.** The District will make good faith efforts to protect children from improper or harmful matter that may be on the Internet. At the same time, in signing this agreement, the parent and Participant recognize that the District can make no guarantees about preventing improper access to such materials on the part of the Participant.
7. **District Held Harmless and Promise Not to Sue.** In order to protect itself from future lawsuits where a Participant or parent alleges that the Participant suffered some kind of injury because the Participant used the District's Internet Access or other technology resources, the District requires that the Participant and parent promise to forego such claims against either the District or its employees in return for being allowed to use the resources. Therefore, the Participant and parent agree to hold the district and its employees harmless from any claim or liability arising out of or resulting from the Participant's use of the District's Internet Access, even though the nature, extent and seriousness of such claims are currently unknown. In other words, the Participant and parent agree that they will not sue the District or any District employee over any claim that comes about as a result of the Participant's using the District's Internet access. By signing this agreement the parent and Participant waive any such claims that may occur in the future, whether they are now aware of how the Participant could be injured by using the Internet, or the extent of such alleged injury. In doing so the Participant and parent waive any protection they have under Civil Code section 1542 with regard to claims arising from the Participant's use of District Internet Access. That law reads as follows:

*A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN THEIR FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY THEM MUST HAVE MATERIALLY AFFECTED HIS SETTLEMENT WITH THE DEBTOR.*

8. **Signatures.** We, the persons who have signed below, have read this agreement and agree to be bound by the terms and conditions of this agreement.

\_\_\_\_\_

Participant Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Parent/Legal Guardian Signature (For Participants under 18 years old)

\_\_\_\_\_

Date

**IF PARENT ELECTS TO REFUSE INTERNET ACCESS PRIVILEGES FOR PARTICIPANT:**

I do **NOT** want my child to be allowed access to the Internet at the HYDE Out. My Participant agrees to abide by all other technology use policies, but does not have my permission to use Internet access.

**PARENT INITIALS HERE MEAN NO INTERNET ACCESS ALLOWED AT THE HYDE OUT:** \_\_\_\_\_